

Meeting Minutes
E-911 REGIONAL ADVISORY GOVERNING BOARD
January 12, 2022

GENERAL MEETING: *Commenced at 09:00 am & concluded at 09:14 am*

Present:

RAGB Members: Kevin Lovell (Chair), Lora Ueland (Vice-Chair), Darren Timpe, Samantha Stottlemire, , Heather Volpe, Bill Hamilton, Stacy Wassall, Sheryl Mullen, Greg Hough, William Schrier, Heather Anderson

Program Office Staff: Ben Breier, Deb Flewelling, Jami Hoppen, Bryan Karol, Beth Knieps, Amber Thompson

Guests: Paula Schwan (IPD), Chris Lombard (CSCC), Vonnie Mayer (VCC), Lise Kaye (KC Council)

WELCOME & INTRODUCTORY REMARKS – Kevin Lovell

Participants and guest introductions.

Quorum and voting quorum reached at 09:05 am.

Public comments: no comments.

Agenda review: no changes.

ELECTION OF THE CHAIR AND VICE-CHAIR-Kevin Lovell

- 2022 Regional Advisory Governance Board nominations. Vice Chair Lora Ueland (VCC) nominated Kevin Lovell (UW) for Chair of the Board. Vice Chair Lora Ueland nominated Stacy Wassall (PORT) for Vice Chair.
- The following actions were taken by appropriate motions duly made, seconded, and adopted by the unanimous vote of the Chair and Vice Chair. The motion was approved by consensus.
- Kevin Lovell announced, by consensus of the RAGB, that he will serve his second term as Chair and Stacy Wassall (PORT) as Vice Chair.

GOOD OF THE ORDER-Kevin Lovell

- The Chair updates RAGB on the significance of a quorum and the recessing of meetings, to obtain a quorum. The Board would like to give an official endorsement.
- The Chair remarked that the E911 Program Office has been open and transparent throughout the process, and that he supports the E911 Program Office's efforts to acquire accurate RAGB Member and Alternate information from PSAPs when personnel changes occur.
- Discussion and suggested revisions to the charter language include allowing alternates to vote, in member absences.
 - The E911 Program Office will draft new charter language that will include RAGB alternates to vote in the absence of RAGB members. The language will be sent to the RAGB members ten days prior to the next RAGB meeting on February 9, 2022, on behalf of the Board.
 - Once appropriate designated alternates have been identified, they must be submitted to the E911 Program Office.
- The room was open for comments.
 - When the RAGB agenda is approved, it includes action items such as rules of order that govern the meeting's flow.
 - The E911 Program office is working on solidifying an onboarding process to ease the transition with new member welcome packets.
 - Appointee forms will be sent out to each PSAP on behalf of the E911 Program Office. Forms will need to be completed and sent back to the Program Office for annual review.

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- Chair Kevin Lovell motioned to adjourn the meeting. The meeting was adjourned with no other business to be conducted at 9:14 am.

Next Regular Meeting: February 9, 2022/9:00 am – 12:00 pm/Teams: 425-653-6586 Conference ID:347843816#

Minutes completed: Amber Thompson, KC E911 Program Office